

**Clearwater Underground Water Conservation District Meeting**  
**700 Kennedy Court**  
**Belton, Texas**  
**Tuesday, July 8, 2014**  
**Minutes**

The Clearwater Underground Water Conservation District (CUWCD) held a board meeting on Tuesday, July 8, 2014 at 1:30 p.m. at the Clearwater UWCD Building, located at 700 Kennedy Court, Belton, Texas.

**Board Members Present:**

Leland Gersbach, President  
Wallace Biskup, Vice President  
Judy Parker, Secretary  
David Cole, Director  
Bill Bartlett, Director

**Public Advisory Committee:**

Bradley Ware  
Henry Bunke

**Staff:**

Dirk Aaron  
Shelly Chapman

**Guests:**

None

**Convened to Workshop with President, Leland Gersbach at 1:30 p.m.**

Before Workshop items were discussed, Leland asked Dirk to inform the Board about the break in that occurred on Saturday, July 5<sup>th</sup>. Dirk explained that he received a call from the security company Saturday night saying the alarms had been activated at the building. Police were notified and Dirk met them at the building. The front door and back door were badly damaged but were never opened. The thieves threw a rock through Todd's window and gained access at that point. The motion detector in the front lobby did not activate until the thieves walked to Shelly's office. They exited the building through Todd's window and took a lap top, monitor, and an external hard drive. Police finger printed the building but no finger prints were found.

**Workshop item #1 – Review and discuss items of interest concerning the scientific studies for the FY15 Budget.**

Dirk Aaron presented General Consulting needs and 3 Year Strategic Plan for Scientific Studies to the Board for FY15 Budget consideration.

The District will need Hydro-geologist consulting in support of:

- 1) The DFC process – assessment of pumping distribution
- 2) GAM Run evaluation
- 3) Evaluation of Management of the Trinity Aquifer
- 4) DFC process – Chapter 36 Joint Planning Process in GMA8
- 5) Permit applications per staff request

The 3 year strategic plan for scientific studies is based on submittals by Consulting Firms, Hydrogeologist, USGS, and TXUSFWS. The purpose is to develop advanced understanding of the Edwards and Trinity Aquifers from a scientific stand point.

Efforts for Scientific Studies will focus on:

- 1) Potential effect on Real Property Ownership of groundwater
- 2) Permit amounts, lengths, and conditions
- 3) Determination of DFC
- 4) Water quality assessments
- 5) Drought management
- 6) Management zones for brackish water development
- 7) Feasibility studies associated with development of ASR

Dirk gave the Board handouts with proposals from Consulting Firms, Hydrogeologist, USGS and TXUSFWS to review.

**Workshop item #2 - Discuss 2014 Water Symposium date and location.**

Dirk informed the Board that Staff spoke to the CTCOG asking for several alternative dates for the Water Symposium. November 20<sup>th</sup> is the only date that was available at the CTCOG. Staff is recommending the Board approve November 20<sup>th</sup> for the Water Summit. Dirk is working on speakers and Shelly will work on finding a caterer since Debbie Garrett will not be available this year.

**Workshop item #3 – Discuss the 2014 November 4<sup>th</sup> General Election.**

Dirk has all of the forms ready for those wishing to file for a place on the ballot in the upcoming election on Nov. 4<sup>th</sup>. Precincts 2, 4, and At-Large are up for election in November. Dirk has posted documentation with the District Clerk's office as required. He is not required to notify the media or send out a press release. Those wishing to file for a place on the ballot may do so July 19<sup>th</sup> through August 18<sup>th</sup>. The election contract will have to be approved by the Board at the August Board meeting. Approximate cost will be \$4000.

**Workshop item #4 – Discuss the first run of the Northern Trinity Woodbine Groundwater Availability Model (GAM).**

Dirk summarized the first run of the Northern Trinity/Woodbine GAM. He gave the Board an update from LBG Guyton to review. He commented that the District will continue to work with LBG Guyton to conduct runs 2 and 3 of the GAM as bookends. Analysis of all 3 runs will be presented to the Board in August or September.

**Workshop closed and Board Meeting opened with President, Leland Gersbach at 3:27 p.m.**

**1. Invocation and Pledge of Allegiance:**

President, ~~Leland Gersbach~~, gave the invocation.  
Director, Bill Bartlett, lead the Pledge of Allegiance.

**2. Public Comments:**

None

**3. Approve minutes of the June 10, 2014 Board Meeting and Workshop.**

Director, Bill Bartlett moved to approve the Minutes of the June 10, 2014 meeting as presented.  
Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

**4. Discuss, consider and take appropriate action if necessary to accept the monthly financial report as presented.**

Vice President, Wallace Biskup, moved to accept the monthly financial report with changes as presented.  
Director, David Cole, seconded the motion. **Motion carried 5-0.**

**5. Discuss, consider and take appropriate action if necessary to accept the monthly Investment Fund account report as presented.**

Director, David Cole, moved to accept the monthly Investment Fund account approve as presented.  
Director, Bill Bartlett, seconded the motion. **Motion carried 5-0.**

**6. Discuss, consider and take appropriate action if necessary to approve the FY14 line item budget amendments as requested.**

General Manager, Dirk Aaron, informed the Board that there are no requests at this time. President, Leland Gersbach noted this and moved on to the next agenda item.

**7. Discuss, consider and take appropriate action if necessary to accept the 2013 Annual Report as presented.**

Dirk Aaron sent out a draft of the 2013 Annual Report to the Board members prior to the meeting for them to review and make any changes they felt necessary. The Board members all reviewed the report and no changes were required.

Director, David Cole, moved to accept the 2013 Annual Reports as presented. Secretary, Judy Parker, seconded the motion. **Motion carried 5-0.**

**8. Discuss, consider and take appropriate action if necessary to approve the date for the 2014 Bell County Water Symposium.**

Leland Gersbach stated that the date for the 2014 Water Symposium will be Thursday, November 20<sup>th</sup>. Dirk Aaron reminded the Board that staff spoke with Sue Jordan at the CTCOG and requested several possible dates. November 20<sup>th</sup> was the only date the facility was available.

Director, Bill Bartlett, moved to approve the date of November 20, 2014 for the Water Symposium. Vice President, Wallace Biskup, seconded the motion. **Motion carried 5-0.**

**(President, Leland Gersbach informed the Board that he would like to proceed to Agenda Items 10 through 13 and then convene to Executive Session for Item #9 pertaining to General Manager's performance review and Staff salary compensation for FY15. The Board agreed.)**

**10. General Manager's report concerning office management and staffing related to District Management Plan.**

- The final draft of the hydro-geologic report for Armstrong Water Supply has been received. Dirk reviewed it and sent a letter stating it met the criteria. Armstrong should be submitting their application any day.
  - Dirk reviewed the application for Central Texas WSC. He sent them a letter stating it is administratively incomplete. The Consulting staff for CTWSC is working with Dirk and Mike Keester to resolve.
  - Dirk informed the Board that he has received the cost analysis for the security enhancements to the building after the break in on July 5<sup>th</sup>.
    - 1) 6 wireless glass break detectors = \$1,136.74
    - 2) Security cameras inside and outside = \$11,545.22
- The Board President, Leland Gersbach, directed Dirk to make the necessary upgrades and bring a budget amendment, not to exceed \$13,000, to the Board at the August 12<sup>th</sup> Board meeting.

**11. Receive monthly report and possible consideration and Board action on the following:**

**a. Salado Creek stream flow gauges**

Dirk presented an update on the stream flow gauges.

**b. Education Outreach Update**

Dirk presented an update on education outreach and Todd's accomplishments

**c. Monitoring wells**

Dirk presented the monitor well information to the Board

**d. Rainfall/Drought Conditions**

Dirk discussed the rainfall totals and drought conditions

**e. Well registration**

Shelly informed the Board that there were 1 grandfathered/unregistered exempt well created and registered, and 9 new exempt wells registered in June.

**f. Non-exempt Monthly well production**

Dirk presented the monthly production report to the Board.

(Copies of the Monthly Staff Reports were given to the Board Members to review. No action required. Informational items only.)

**12. Public Advisory Committee comments.<sup>3</sup>**

Bradley Ware - Bradley mentioned that the management of groundwater is unknown with brackish water, etc. He stated that it is important to look at surface water, discharge rate, and rate of evaporation. If the District isn't managing for the future, someone else is going to take advantage of the situation and take what's out there.

**13. Director comments<sup>3</sup>**

None

**9. Discuss, consider and take appropriate action if necessary to conduct the annual performance review of the General Manager, in accordance with District Rule 3.1 and salary compensation for District Staff in FY15.**

**President, Leland Gersbach, convened to Executive Session at 3:52 p.m. to discuss Agenda Item #9.**

**President, Leland Gersbach, closed the Executive Session and reconvened to the regular Board Meeting at 4:26 p.m.**

**14. Discuss agenda items for next meeting.**


Budget Amendment  
Process for approving the FY15 Budget  
Set preliminary Tax Rate

**15. Set time and place of next meeting.**

August 12, 2014 @ 1:30

**16. Adjourn.**

**Meeting adjourned by President, Leland Gersbach at 4:30 p.m.**

  
Leland Gersbach, President

ATTEST:



JUDY PARKER, Secretary

(A compact disc of this meeting is available upon request.)